



Industrial Tax Exemption Program

AFFIDAVIT OF FINAL COST INSTRUCTIONS

SECTION ONE

Business Information

- **Company Name:** Legal name of the applicant that will enter into the contract
- **Contract Number:** Number assigned by LED to this project
- **Parish Project is Located:** This is the parish that the company is located and in which the exemption is being requested
- **Contact Email:** Provide the email address of the plant/facility contact person

SECTION TWO

Buildings

- **Number of Buildings:** If the Affidavit is for more than one building, the number of structures to be exempted must be included
- **General Description and Dimensions of Each Structure:** This is where the type of building, its material makeup and purpose are identified
- **Cost:** Provide the total cost of the building, including labor and materials
- **Total Building Cost:** This is the total of all buildings applied for on this exemption request

SECTION THREE

Equipment

- **Quantity:** If the Affidavit is for more than one piece of the same type of equipment or material, the number of assets to be exempted must be included
- **Description:** Identify the asset by the vendor's descriptive name, or describe the equipment/material to be exempted
- **Cost:** Provide the total cost of the asset including labor and materials

SECTION FOUR

Total of Assets Exempted

- **Total Equipment Cost:** Amount Identified In Section 3 as the final amount of the equipment eligible for exemption
- **Total Buildings Cost:** Amount Identified In Section 2 as the final amount of the building or buildings eligible for exemption
- **Less Restricted Amount:** This is the original cost of assets that were replaced, including any buildings or equipment. This amount is subtracted from the totals of the Buildings and Equipment
- **Grand Total:** This the final amount of the project and the amount that is eligible for exemption

SECTION FIVE

Contact Information
(for inspection purposes)

- **Contact Person and Title:** Name of the company contact, either a consultant, or company employee that LED will contact to set up a plant inspection
- **Phone Number:** Direct number for the contact person
- **Location Address:** Street address for the plant site that is under exemption and the staff of LED will visit to perform a site inspection
- **Plant Phone Number:** If the plant has to be notified prior to the inspections, they will provide a phone number

SECTION SIX

Certification

- **Certification:** Name of the company contact, either a consultant, or company employee that LED will contact to set up a plant inspection.

Certification section should be read, dated, and signed by an authorized company official acknowledging the information provided in the affidavit is true and correct

Submit:

3 copies for ITE
with a \$250 fee

Mail to:

Louisiana Economic Development
Office of Business Incentive Services
P.O. Box 94185, Baton Rouge, LA 70804-9185
For additional information, call: 225.342.5398



For Office Use Only	
Deposit Date	
Receipt #	
Check #	
Check Amount	
Initials	

Industrial Tax Exemption Program

AFFIDAVIT OF FINAL COST

SECTION 1: BUSINESS INFORMATION

COMPANY NAME			
CONTRACT NUMBER		PARISH OF PROJECT SITE	
CONTACT EMAIL			

SECTION 2: BUILDINGS

Include labor cost. Attach additional sheet(s), if needed.

No. of Buildings	General Description and Dimensions of Each Structure	Cost

Total Building Cost \$: _____

SECTION 3: EQUIPMENT

List major items of equipment only and their major component parts. Include installation costs. Attach additional sheet(s), if needed.

Quantity	Description	Cost

SECTION 4: TOTAL OF ASSETS EXEMPTED

Total Equipment Cost \$: _____ **(Less) Restricted Amount** \$: _____
Total Building Cost \$: _____ **Grand Total** \$: _____

SECTION 5: CONTACT INFORMATION (FOR INSPECTION PURPOSES)

CONTACT PERSON AND TITLE **PHONE NUMBER**
LOCATION ADDRESS **PLANT PHONE NUMBER**

SECTION 6: CERTIFICATION

Must have legal authority to sign this document

I hereby certify that the Industrial Tax Exemption project identified in this document with the above referenced contract number(s) and any additional material meets all of the requirements of LA Const. Art. 7, Section 21 (F) and applicable regulations. I hereby certify that the information provided in this document and additional material is true and correct, and I am aware that my submission of any false information or omission of any pertinent information resulting in the false representation of a material fact may subject me to civil and/or criminal penalties for the filing of false public records (R.S. 14:133) and/or forfeiture of any tax exemptions approved under this program. I understand that this document and information submitted with it shall not be returnable to the applicant.

_____ _____ _____
Company Official's Signature Company Official's Printed Name and Title Date

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