

## OVERVIEW

### Module #6 – Business Retention & Expansion (BRE)

programs use all of the steps in the community development process (see box to the right). Business retention and expansion activity puts the focus on retaining and expanding existing business in a local economy.

#### Who should use this module?

- All communities wanting to keep and expand existing businesses.

#### How can the information in this module benefit your community?

- Understanding best practices in BRE can: positively improve job growth; investment in the community's social fabric; and can become a primary source of information of the community's competitive position in the marketplace.
- Training a community's leaders on various approaches to BRE plays a key role in creating a BRE program fitting the unique needs of the community. Each community will take care of their businesses in a customized way in order to achieve its vision.
- The module describes successful BRE programs and how they enjoy full support of the rest of the economic development community as an equal partner in the task of increasing jobs and wealth in the community.
- Provides ready-to-go surveys and follow-up techniques for use by a BRE program and its participants.
- Describes successful BRE visits that will introduce program participants and organizations; provide information about available programs and services; respond to specific requests; and learn about business needs, plans, and attitudes of the business community.

### SUMMARY OF THE COMMUNITY DEVELOPMENT PROCESS

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#### ORGANIZE

Organize the group  
Define the mission  
Identify stakeholders

#### ANALYZE

Collect information  
Analyze findings

#### COMMUNICATE

Keep public informed

#### PLAN

Expand organization  
Identify leadership  
Establish a plan  
Create vision statement  
Develop strategic plan

#### IMPLEMENT

Begin programs  
Seek early successes

#### EVALUATE

Review and adjust

#### CELEBRATE

Publicly celebrate  
Recognize citizen efforts

#### SUSTAIN

Create new goals