

INSTITUTIONS OF HIGHER EDUCATION – RESTART LOUISIANA



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3 - These guidelines are recommended and subject to modifications after shift to Phase 2
Principles	Institutions online, campuses closed to all but essential personnel	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent over-sized gatherings	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent over-sized gatherings	Institutional plans to -Monitor, test, isolate -Adjust class structures to accommodate physical distancing -Provide hand sanitizer stations in buildings wherever possible -Have a cleaning and disinfection plan in place -Utilize technology to prevent over-sized gatherings
Personal Health Checks	Students and staff continue to check health (fever, signs of illness) throughout Phase 0 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 1 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 2 and stay home if sick	Students and staff continue to check health (fever, signs of illness) throughout Phase 3 and stay home if sick
Timeline	March 13 – May 14, 2020	May 15, 2020 until announced shift to Phase 2	When announced by the Governor	When announced by the Governor
Group Sizes	10 and under, with physical distancing, for essential coursework Stay-at-Home order in place	25% of capacity of room/venue, with physical distancing	50% of capacity of room/venue, with physical distancing	50% of capacity of room/venue, with physical distancing Unless new guidance is provided
Masks	Cloth masks required	Cloth masks required	Cloth masks strongly recommended	Cloth masks strongly recommended until statewide or national guidelines change



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INSTITUTIONS OF HIGHER EDUCATION – HEALTH PROTOCOLS



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
Students, Faculty and Staff	Stay-at-Home orders	Physical distancing in public/common areas	Physical distancing in public/common areas	Physical distancing in public/common areas
High-Risk students, faculty and staff OR with high-risk household members	Stay-at-Home orders	Continue remote courses/telework Limited public interactions with cloth mask and physical distancing	Continue remote courses/telework Public interactions permitted with cloth mask and physical distancing	Continue remote courses/telework until statewide or national guidelines change Public interactions permitted with cloth mask and physical distancing
Outside Community	Closed to the Public	Closed to the Public,	Closed to the Public, if possible	Limited with physical distancing, recommending the usage of cloth masks.



INSTITUTIONS OF HIGHER EDUCATION – CLEANING PROTOCOLS



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
Follow CDC Guidelines for cleaning protocols in each phase	Strict environmental cleaning of all buildings	Strict environmental cleaning of all buildings Enhanced cleaning of common areas	Shared classroom space must be cleaned daily Recommend having cleaning wipes available for student, faculty, and staff use. This will allow students to wipe seat and area before leaving class. High touch areas in common areas and bathrooms cleaned multiple times a day (e.g. door handles, sinks)	Routine Cleaning



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INSTITUTIONS OF HIGHER EDUCATION – INSTRUCTIONAL PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
<p>Summer 2020 - online, with the exception of CTE courses and a few lab-based courses</p> <p>Fall 2020 - resume face-to-face instruction with physical distancing limitations</p> <p>Outdoor instruction is preferred, if available</p>				
Lectures	<p>Online Spring 2020 Semester</p> <p>None: Remote Learning</p>	<p>Online Summer School</p> <p>If face-to-face classes offered, then 10 or fewer (or 25% room capacity) with physical distancing</p>	<p>50% of classroom capacity, with physical distancing.</p> <p>In larger classes with stationary seats, mark the seats students can use</p> <p>Develop plans to minimize number of students in hallways and common areas between classes.</p>	<p>50% of classroom capacity, with physical distancing.</p> <p>In larger classes with stationary seats, mark the seats students can use</p> <p>Develop plans to minimize number of students in hallways and common areas between classes.</p>
Labs & CTE	<p>Minimal – only if needed to support the health care surge or other essential workers.</p>	<p>Essential coursework:</p> <p>Limit 10 and under or 25% capacity of the room size</p> <p>Physical distancing between students</p> <p>Enhanced cleaning between classes</p>	<p>Active</p> <p>50% capacity of the room size</p> <p>Physical distancing between students</p> <p>Enhanced cleaning of Lab and CTE space.</p>	<p>Active</p> <p>50% capacity of the room size</p> <p>Physical distancing between students</p> <p>Enhanced cleaning of Lab and CTE space.</p>
Field work/internships	<p>Remote only</p>	<p>Active, with physical distancing</p>	<p>Active, with physical distancing</p>	<p>Active, with physical distancing</p>
Computer Labs/Library	<p>Computer labs open to support students remaining on campus only</p>	<p>Limited: physical distancing between computer stations and enhanced cleaning daily</p>	<p>Physical distancing between computer stations and enhanced cleaning daily</p> <p>Student cleaning protocol between computer users. Students wipe area before and after use</p>	<p>Physical distancing between computer stations and enhanced cleaning daily</p> <p>Student cleaning protocol between computer users. Students wipe area before and after use</p>



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INSTITUTIONS OF HIGHER EDUCATION – RESEARCH PROTOCOLS



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	Phase 0	Phase 1	Phase 2	Phase 3
On-campus labs	Limited to critical functions only; enhanced cleaning	Partially open with physical distancing and cloth masks 25% capacity and enhanced cleaning	Open with physical distancing and cloth masks, if able 50% capacity and enhanced cleaning	Open with physical distancing and cloth masks, if able 50% capacity and enhanced cleaning
Field/On-Location	Essential only. Limited to car-based travel	Essential only. Limited to car-based travel	Priority research only, unless state guidance changes.	Priority research only, unless state guidance changes.
Human Subjects	No face-to-face and essential only	No face-to-face and essential only unless COVID-19 related research	When possible, follow public health guidelines, including cloth masks and physical distancing.	When possible, follow public health guidelines, including cloth masks and physical distancing, until statewide or national guidelines change



INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
<p>Residential Protocols</p> <p>In all phases: Educational signage about health and safety practices displayed</p>	<p>Majority of residential students sent home</p> <p>Limited access for those students who cannot travel home</p> <p>Identify quarantine locations on campus</p> <p>Disinfect regularly common areas, bathroom areas and bathrooms</p> <p>Close all common lounges</p>	<p>Dorms: Limited access for those students who cannot travel home</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly</p> <p>Physical distancing protocols strictly enforced</p> <p>Limit dorm access to residents only; no outside casual visitors</p>	<p>Dorms: Recommended single occupancy</p> <p>If single occupancy is not possible, then IHEs need to provide a space to isolate and quarantine. If one student tests positive for COVID-19, then that student will need to be isolated until 3 days after illness is over and at least 14 days, whichever is longer. Roommate will need to be quarantined for 14 days</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly, concentrating on high touch areas like door handles and sinks.</p> <p>For dorms with shared hallway bathroom space, enhanced cleaning</p> <p>Allow only residents in dorms. Limit external student presence</p>	<p>Dorms: Normal occupancy</p> <p>IHEs need to continue to provide a space to isolate and quarantine. If one student tests positive for COVID-19, then that student will need to be isolated until 3 days after illness is over and at least 14 days, whichever is longer. Roommate will need to be quarantined for 14 days</p> <p>Continue isolation/quarantine locations on campus</p> <p>Disinfect common areas and bathrooms regularly, concentrating on high touch areas like door handles and sinks.</p> <p>For dorms with shared hallway bathroom space, enhanced cleaning</p>



INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
Dining Protocols	Limited access for students still on campus Carry-out only	Limited access for students still on campus Primarily carry-out Physically distant seating at 25% space capacity Hand sanitizing stations upon entrance	Dine-in and carry-out Physically distant seating at 50% capacity Stagger eating time to limit large numbers of congregating students When possible, hand sanitizing stations upon entrance	Dine-in and carry-out Physically distant seating at 50% capacity Stagger eating times to limit large numbers of congregating students When possible, hand sanitizing stations upon entrance
Student Events	Cancelled	Limited to 25% capacity of venue size with physical distancing and masks, if able	Limited to 50% capacity of venue size with physical distancing	Limited to 50% capacity of venue size with physical distancing
Student Health Centers	Offices closed as campuses closed Telehealth appointments available	Operational as campuses reopen Telehealth appointments still available	Open with safety precautions	Open with safety precautions
Water Fountains	Campuses closed	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.	Encourage use of individual water bottles. Prevent usage of shared space water fountains. Acceptable to use mounted bottle filling stations.
Elevators	Campuses closed	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.	Cloth mask with physical distancing on all campus elevators. Number of people on the elevator is dependent on the size of elevator.



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INSTITUTIONS OF HIGHER EDUCATION – STUDENT SERVICES



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	Phase 0	Phase 1	Phase 2	Phase 3
Student Unions/Common Areas	Closed as campuses closed	Strict physical distancing in public/common areas Enhanced cleaning protocols	Physical distancing in public/common areas Enhanced cleaning protocols	Physical distancing in public/common areas Enhanced cleaning protocols
Student Recreation Centers	Closed as campuses closed	Strict physical distancing 25% occupancy Pools: lane swimming only Enhanced cleaning protocols	Strict physical distancing 50% occupancy Pools: lane swimming only Enhanced cleaning protocols	Open with routine cleaning Continue Physical distancing until statewide or national guidelines change
Intramural Sports	None. Campus activities suspended	Non-contact sports only with physical distancing and individual student sports equipment usage/ cleaning and water protocols	Non-contact sports only with physical distancing and individual student sports equipment usage/ cleaning and water protocols	Non-contact sports & contact sports within defined groups
Athletics - follow Conference guidelines				



INSTITUTIONS OF HIGHER EDUCATION – TRANSPORTATION



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
Transportation	Essential travel only. Campus closed	Limited seating on buses at 10-person capacity or 25% capacity Mark seats where riders can sit Bus windows open if possible Enhanced cleaning protocol Wear cloth masks	Limited seating on buses at 50% capacity Mark seats where riders can sit Bus windows open if possible Enhanced cleaning protocol Wear cloth masks, as able	Limited seating on buses at 50% capacity Mark seats where riders can sit Bus windows open if possible Enhanced cleaning protocol Wear cloth masks, as able



INSTITUTIONS OF HIGHER EDUCATION – WORKFORCE PROTOCOLS



June 4, 2020

	Phase 0	Phase 1	Phase 2	Phase 3
Open Office Spaces	<p>On campus: essential personnel only</p> <p>Telework, if possible</p> <p>Wear mask in public/common areas, as able</p>	<p>On campus: essential personnel only or phased return to work at 20%</p> <p>Telework, if possible</p> <p>Wear cloth masks in public/common areas, as able</p>	<p>Telework or phased return to work at 50%</p> <p>Wear mask in public/common areas, as able</p> <p>Enhanced cleaning protocols</p>	<p>No restrictions</p> <p>Wear mask in public/common areas, as able until statewide or national guidelines change</p> <p>Public-facing offices – limited access with physical distancing and regular cleaning</p>
Single-Occupancy Office	<p>On campus: essential personnel only</p> <p>Telework, if possible</p>	<p>Telework or phased return to work at 20%</p>	<p>Telework or phased return to work at 50%</p>	<p>No restrictions</p>



RECOMMENDATIONS

June 4, 2020



1. Signage about expectations for personal hygiene, physical distancing and masks for students, faculty and staff needs to be posted in buildings.
2. Add information about student mask requirements to the Code of Conduct.
3. Greek housing and life: Follow grouping and venue guidance for housing, dining, and activities. If single-occupancy rooms are unavailable, then the Greek organization must have a place to isolate a sick student until 3 days after no fever without fever reducing medicines and at least 14 days from onset of symptoms, and quarantine any exposed roommate who is not sick for 14 days.
4. Student orientation sessions can be held if IHE is able to follow the grouping and venue size guidelines with individual student and enhanced cleaning protocols.
5. For general COVID related questions, students, faculty and staff can dial 211. The state's 24/7 COVID mental health hotline is 1-866-310-7977. Publish and post signage with hotline information.



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